CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
June 1, 2026

CALL TO ORDER: 5:00 pm, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Morse, Prentice, Hedrington and Mayor Fitzgerald.
Finance Director Don Elliot was present
Tyler Nelson and Brandon Boggs with Fehr Graham was present
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
City Clerk Megan Reff recorded the minutes
Department Heads in attendance:
Police Chief Adam Truman
Fire Chief Brian Kunce
Waste Water Superintendent Jeff Reininger
Streets Superintendent Steve Haas
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Finance Director Don Elliot delivered the invocation.

APPROVE AGENDA: Commissioner Prentice made a motion to approve the agenda. Commissioner Morse seconded the motion. Voice vote carried the motion.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

1. Commissioner Morse made a motion to approve the Minutes of the Regular Council Meeting held on May 4, 2026 and May 18, 2026. Commissioner Prentice seconded the motion. Voice vote carried the motion.

REPORT OF OFFICERS:

1. Finance
   Commissioner Adleman made a motion to Approve the claims to be paid from May 16, 2026 – May 29, 2026 in the amount of $575,764.07. Commissioner Prentice seconded the Motion. Roll call vote showed 5 ayes.
2. Attorney Report: - None.
3. Reports:
   City Administrator Report and Staff Quarterly Report
   - City Administrator Sonya Hoppes provided Council with an update regarding the City's Memorial Day Parade as well as the Strategic Planning Services with Northern Illinois University (NIU), noting that a draft will potentially be in place by this coming

September. She also provided Council with updates regarding revised offer letters for returning staff to be seen in the near future as well as the great improvements seen in the City's current road projects made possible by the implementation of a 1% increase in sales tax.

- Waste Water Superintendent Jeff Reininger provided a quarterly update to Council regarding the current operations of the Waste Water Treatment Plant as well as additional projects and maintenance to be expected in the near future.

Accounts & Finance-Commissioner-Ryan Adleman
Public Health & Safety-Commissioner-Ken Morse
Streets & Public Improvements-Commissioner Brian Hedrington
Public Properties-Commissioner-Courtney Prentice
Mayor-Tom Fitzgerald

UNFINISHED BUSINESS:

1. Tyler Nelson provided Council with an update on the Lift Station and Forcemain Replacement Project, reviewing the timeline of the project. He explained that the estimated total project cost has increased to $8.0 million and has potential to be funded by the Illinois Environmental Protection Agency (IEPA); further updates regarding funding will be known in July of 2026. He then informed Council on the remaining work to be done with regards to the design of the project such as various permits to be submitted as well as requirements that are to be met.

NEW BUSINESS:

1. Discussion and/or Motion Items:
   a. Discuss/Approve Ordinance Number 2916 Amending Sections 86-190 and 102-58 of the Code of Ordinances of the City of South Beloit concerning driveways. Commissioner Morse made a motion to Discuss/Approve Ordinance Number 2916 Amending Sections 86-190 and 102-58 of the Code of Ordinances of the City of South Beloit concerning driveways. Commissioner Prentice seconded the motion. City Attorney Roxanne Sosnowski presented the Amendment to allow for Reclaimed Asphalt to be utilized as an improved driveway surface. The drafted ordinance would allow for reclaimed asphalt to be used as a driveways surface in residential, commercial, and industrial settings. Due to concerns brought up by Attorney Sosnowski and Brandon Boggs, they recommend that the ordinance be amended to only allow for reclaimed asphalt to be used in residential settings. Commissioner Morse made a motion to lay this matter over to the meeting on June 15, 2026 so the ordinance can be redrafted with this amendment. Commissioner Adleman seconded the motion. Voice vote carried the motion.
   b. Discuss/Approve Ordinance Number 2917 Approving the Purchase of Vacant Real Property Indexed as Pin 04-06-426-001, South Beloit, Illinois by the City. Commissioner Morse made a motion to Discuss/Approve Ordinance Number 2917 Approving the Purchase of Vacant Real Property Indexed as Pin 04-06-426-001, South Beloit, Illinois by the City. Commissioner Prentice seconded the motion. Attorney Sosnowski presented the ordinance to allow the City to move forward on the purchase of the vacant real property indexed as Pin 04-06-426-001 at a price of $500. Roll call vote showed 5 ayes.
   c. Discuss/Approve Resolution Number 6708 awarding the City of South Beloit 2026 Local Streets Project to the Lowest Bidder, Rock Road Companies, LLC for the Total Amount of $1,775,742.33. Commissioner Hedrington made a motion to Discuss/Approve Resolution Number 6708 awarding the City of South Beloit 2026 Local Streets Project to the Lowest Bidder, Rock Road Companies, LLC for the Total Amount of $1,775,742.33. Commissioner Morse

seconded the motion. Brandon Boggs with Fehr Graham presented the resolution to award the project to Rock Road Companies, LLC. Roll call vote showed 5 ayes.

d. Discuss/Approve Resolution Number 6709 Approving a Hotel/Motel Funding Grant Application to the South Beloit Lion's Club. Commissioner Morse made a motion to Discuss/Approve Resolution Number 6709 Approving a Hotel/Motel Funding Grant Application to the South Beloit Lion's Club. Commissioner Hedrington seconded the motion. City Clerk Megan Reff presented the Hotel/Motel Fund Request from South Beloit Lion's Club. She recommended Council fund the 2026 South Beloit Lions Corn Roast with $500. Council discussed funding the event for $5,000. Commissioner Prentice made a motion to approve a Hotel/Motel Funding Grant Application to the South Beloit Lion's Club to fund the 2026 South Beloit Lions Corn Roast for $5,000. Commissioner Hedrington seconded the motion. Roll call vote showed 5 ayes.

e. Discuss/Approve Resolution Number 6710 Authorizing the Solicitation of Public Bids for the Removal and Replacement of the Existing Layout of Thermoplastic Pavement Markings along Willowbrook Road, Dorr Road, and South Bluff Street. Commissioner Adleman made a motion to Discuss/Approve Resolution Number 6710 Authorizing the Solicitation of Public Bids for the Removal and Replacement of the Existing Layout of Thermoplastic Pavement Markings along Willowbrook Road, Dorr Road, and South Bluff Street. Commissioner Prentice seconded the motion. Brandon Boggs with Fehr Graham presented the resolution to authorize the solicitation of public bids for the above project; he informed Council of what the projects would entail as well as their general timelines. Roll call vote showed 5 ayes.

f. Discuss/Approve Resolution 6711 authorizing the Appointment of a Member to the City of South Beloit Zoning Board of Appeals – Ronald Axon. Commissioner Morse made a motion to Discuss/Approve Resolution 6711 authorizing the Appointment of a Member to the City of South Beloit Zoning Board of Appeals – Ronald Axon. Commissioner Prentice seconded the motion. City Administrator Hoppes presented the resolution to appoint Ronald Axon to the City of South Beloit Zoning Board of Appeals in the seat of Samantha Harrison. Roll call voted showed 5 ayes.

g. Discuss/Approve Resolution Number 6712 authorizing the Appointment of a Member to the City of South Beloit Zoning Board of Appeals – David Casique. Brian Hedrington made a motion to Discuss/Approve Resolution Number 6712 authorizing the Appointment of a Member to the City of South Beloit Zoning Board of Appeals – David Casique. Commissioner Morse seconded the motion. City Administrator Hoppes presented the resolution to appoint David Casique to the City of South Beloit Zoning Board of Appeals for the remainder of Pam Clifton's term with the allowance of Clifton to return to her seat if she were to return before the remainder of said term. Attorney Sosnowski recommend that Council amend Section 2(A) of the resolution to remove "Axon" following "David Casique". Voice vote carried the motion to approve the resolution as amended.

h. Discuss/Approve Resolution Number 6713 Authorizing the Appointment of Members to the City of South Beloit Hotel/Motel Tax Fund Review Committee – Megan Reff. Commissioner Morse made a motion to Discuss/Approve Resolution Number 6713 Authorizing the Appointment of Members to the City of South Beloit Hotel/Motel Tax Fund Review Committee – Megan Reff. Commissioner Hedrington seconded the motion. Roll call vote showed 5 ayes.

i. Retro-Approval the hiring of Keith Morris, Jr. as a Part-Time Summer/Seasonal Employee in the Streets Department at a rate of $15.00 per hour. Commissioner Hedrington made a motion to Retro-Approve the hiring of Keith Morris, Jr. as a Part-Time Summer/Seasonal Employee in the Streets Department at a rate of $15.00 per hour. Commissioner Morse seconded the motion. Streets Superintendent Steve Hass presented the motion to Council. Roll call vote showed 5 ayes.

j. Retro-Approval of the hiring of Leida Calvillo-Rodriguez for the Office Assistant Position at a rate of $17.50 per hour. Commissioner Adleman made a motion to retro-approve the hiring of

Leida Calvillo-Rodriguez for the Office Assistant Position at a rate of $17.50 per hour. Commissioner Hedrington seconded the motion. City Administrator Hoppes presented the motion to Council. Roll call vote showed 5 ayes.

k. Discuss/Approve the hiring of Angie Baker for the Assistant to the Finance Director/Utility Billing Clerk Position at a rate of $19.50 per hour. Commissioner Morse made a motion to Discuss/Approve the hiring of Angie Baker for the Assistant to the Finance Director/Utility Billing Clerk Position at a rate of $19.50 per hour. Commissioner Prentice seconded the motion. City Administrator Hoppes presented the motion to Council. Roll call vote showed 5 ayes.

l. Discuss/Approve the Revised Offer of Employment for Mandy Nelson at a rate of $15.60 per hour as a Part-Time Seasonal Employee. Commissioner Adleman made a motion to Discuss/Approve the Revised Offer of Employment for Mandy Nelson at a rate of $15.60 per hour as a Part-Time Seasonal Employee. Commissioner Morse seconded the motion. City Administrator Hoppes presented the motion to Council. Roll call vote showed 5 ayes.

EXECUTIVE SESSION:

At 6:04 PM on a motion made by Commissioner Morse, Council approved going into Executive Session. Commissioner Prentice seconded the motion. The purpose of Executive Session is to:

1. Review closed session minutes including semi-annual review of closed session minutes pursuant to 5 ILCS 120/2 (c)(21) of the Illinois Open Meetings Act.

ROLL CALL:

Roll call showed all members previously at the meeting at the reconvening of the meeting.

RECONVENE TO OPEN SESSION:

At 6:08 PM.

ROLL CALL:

Roll call showed all members previously at the meeting at the reconvening of the meeting.

ORDER OF BUSINESS:

ADJOURN:

At 6:08 P.M. on a Motion by Commissioner Adleman, seconded by Commissioner Prentice. Voice vote carried the motion.