CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
June 15, 2026

CALL TO ORDER: 5:13 PM, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Morse, Prentice, Hedrington, and Mayor Fitzgerald.
Absent: Commissioner Adleman
Finance Director Don Elliot was present
A representative from Goad Construction, LLC was present
Brandon Boggs of Fehr Graham was present
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
City Clerk Megan Reff recorded the minutes
Department Heads in attendance:
Police Chief Adam Truman
Fire Chief Brian Kunce
Waste Water Superintendent Jeff Reininger
Streets Superintendent Steve Haas
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Finance Director Don Elliot delivered the invocation.

APPROVAL OF AGENDA:
Commissioner Morse made a motion to amend the agenda, moving item F of New Business to follow item A of New Business. Commissioner Prentice seconded the motion. Voice vote carried the motion.

PUBLIC COMMENT: Kristine stated that her fine will be paid this week.

APPROVAL OF MINUTES:

1. Commissioner Hedrington made a motion to approve the Minutes of the Regular Council Meeting held on June 1, 2026. Commissioner Prentice seconded the motion. Voice vote carried the motion.

REPORT OF OFFICERS:

1. Finance
   Commissioner Morse made a motion for the Approval of Claims to be paid May 30, 2026 – June 12, 2026, in the amount of $292,531.51. Commissioner Hedrington seconded the motion. Voice vote carried the motion.

2. Attorney Report: - None.

3. Reports:
   City Administrator Report and Staff Quarterly Report
   - Streets Superintendent Steve Haas provided a quarterly update to Council regarding the current projects of the City's Streets Department including various storm sewer repairs and the cleanup of 731 Wheeler Avenue. He also informed Council of the projects and staff training that will be completed in the near future.

   Accounts & Finance-Commissioner-Ryan Adleman
   Public Health & Safety-Commissioner-Ken Morse
   Streets & Public Improvements-Commissioner Brian Hedrington
   Public Properties-Commissioner-Courtney Prentice
   Mayor-Tom Fitzgerald

CORRESPONDENCE:

1. Attorney Sosnowski opened and reviewed with Council the bids received for 532 Hemenway Place and 731 Wheeler Avenue. The City received a bid from Goad Construction, LLC for 532 Hemenway Place in the amount of $35,000. She reviewed what the project would entail as well as the general timeline the company has provided. She recommended that Council explore other options for selling 731 Wheeler Avenue as no offers have been submitted at the $100,000 asking price; this is likely due to the amount of interior work that would need to be done to be compliant with the City's code of ordinances.
2. Attorney Sosnowski asked Council to amend the agenda, moving item H of Unfinished Business to be the next item of discussion. Commissioner Prentice made a motion to amend the agenda, moving item H of New Business to be the next item of discussion. Commissioner Morse seconded the motion. Voice vote carried the motion.

NEW BUSINESS:

1. Discussion and/or Motion Items:

   h. Discuss sale of 532 Hemenway Place and 731 Wheeler Avenue. Commissioner Prentice made a motion to Discuss sale of 532 Hemenway Place and 731 Wheeler Avenue. Commissioner Morse seconded the motion. Attorney Sosnowski stated to Council that the City received an offer from Goad Construction, LLC, in the amount of $35,000 for the property of 532 Hemenway Place. The consensus was to accept the offer of $35,000, prepare the sale documents, and place this item on the agenda of the Regular Council Meeting that will be held on July 6, 2026, to approve the contract of purchase.

UNFINISHED BUSINESS:

1. Discussion and/or Motion Items:

   a. Discuss/Approve Ordinance Number 2916 Amending Sections 86-190 and 102-58 Concerning Driveways of the City Code of Ordinances. Commissioner Morse made a motion to discuss Ordinance Number 2916. Commissioner Hedrington seconded the motion. Commissioner Prentice made a motion to approve Ordinance Number 2916. Commissioner Morse seconded the motion. Roll call vote showed four ayes and one absent by Commissioner Adleman.

NEW BUSINESS:

1. Discussion and/or Motion Items:

   f. Discuss/Approve Resolution Number 6717 Approving the Selection of the City's Health Insurance Plan for 2025-2026. Commissioner Hedrington made a motion to amend item F of New Business to read "Discuss/Approve Resolution Number 6717 Approving the Selection of the City's Health Insurance Plan for 2026-2027". Commissioner Morse seconded the motion. Commissioner Morse made a motion to discuss Resolution Number 6717. Commissioner Prentice seconded the motion. City Administrator Sonya Hoppes presented the Resolution to Council, explaining that the City has decided to renew their current health insurance plan despite just over a 14% increase in price from last year; this is due to the expected staffing changes the City will see in the near future. Commissioner Morse made a motion to approve Resolution Number 6717. Commissioner Prentice seconded the motion. Roll call vote showed four ayes and one absent by Commissioner Adleman.

   a. Discuss/Approve Ordinance Number 2918 Amending Section 2-260.10 of the Code of Ordinances to Clarify the Vote Requirement for the Removal of the Position of City Administrator. Commissioner Prentice made a motion to Discuss/Approve Ordinance Number 2918. Commissioner Morse seconded the motion. Attornery Sosnowski presented the Ordinance that clarifies the language regarding the vote requirement for the removal of the position of City Administrator. She explained that this ordinance indicates that while a 2/3 vote is needed for the removal of the position of City Administrator altogether, the removal of an individual from that office must be done in accordance with the vote count named in the employment agreement found in the City's employee handbook. Roll call vote showed four ayes and one absent by Commissioner Adleman.

   b. Discuss/Approve Ordinance Number 2919 Authorizing the Sale of Certain Personal Property owned by the City of South Beloit. Commissioner Hedrington made a motion to Discuss/Approve Ordinance Number 2919. Commissioner Prentice seconded the motion. Police Chief Adam Truman presented the Ordinance that would approve the sale of a City squad car. Roll call vote showed four ayes and one absent by Commissioner Adleman.

   c. Discuss/Approve Resolution Number 6714 Approving a Proposal for Additional Engineering Services for the Lift Station and Force Main Upgrade Project. Commissioner Prentice made a motion to Discuss/Approve Resolution Number 6714. Commissioner Morse seconded the motion. Waste Water Superintendent Jeff Reininger presented Council with the proposal for additional engineering services regarding the City's Lift Station and Force Main Upgrade Project. He explained to Council the total estimated cost of the project has increased by $128,000 due to added costs and updates. Brandon Boggs of Fehr Graham explained to Council that the project scored below the threshold of projects to be funded by the Illinois Environmental Protection Agency (IEPA), but there are opportunities to where the City may be able to receive funding through the IEPA in the near future. He informed Council that the design will be completed soon and will be ready for bidding in the coming Fall. Roll call vote showed four ayes and one absent by Commissioner Adleman.

   d. Discuss/Approve Resolution Number 6715 Regarding the release or continued hold of Executive Session Minutes and Destruction of Executive Session Audio. Commissioner Prentice made a motion to Discuss/Approve Resolution Number 6715. Commissioner Hedrington seconded the motion. Roll call vote showed four ayes and one absent by Commissioner Adleman.

   e. Discuss/Approve Resolution Number 6716 Approving the Proposal and Agreement for Professional Services from Fehr Graham Regarding PFAS Inventory and Reduction Initiative Support. Commissioner Prentice made a motion to Discuss/Approve Resolution Number 6716. Commissioner Hedrington seconded the motion. Waste Water Superintendent Jeff Reininger presented Council with Fehr Graham's proposal regarding the services to manage the chemical by-products found in the City's water system. He explained that the project will incur a $15,000 total cost and take place over the course of two years. Roll call vote showed four ayes and one absent by Commissioner Adleman.

g. Discuss/Approve Bailment and Assumption of Risk Agreement with Foster Coach Sales, Inc. For ambulance loan. Commissioner Morse made a motion to Discuss/Approve Bailment and Assumption of Risk Agreement with Foster Coach Sales, Inc. Commissioner Hedrington seconded the motion. Fire Chief Brian Kunce presented the Resolution to Council that would allow the City to enter into a bailment agreement with Foster Coach Sales, Inc. for an ambulance loan until the City is able to get a new ambulance. Roll call vote showed four ayes and one absent by Commissioner Adleman.

i. Retro-Approval of the hiring of McKenzie Rabe for the Administrative Records Clerk Position at a rate of $19.00 per hour. Commissioner Hedrington made a motion to Retro-Approve the hiring of McKenzie Rabe. Commissioner Prentice seconded the motion. Voice vote showed four ayes and one absent by Commissioner Adleman.

j. Discuss/Approve the Revised Offer of Employment for Valente Ortega at a rate of $15.60 per hour as a Part-Time Seasonal Employee. Commissioner Morse made a motion to Discuss/Approve the Revised Offer of Employment for Valente Ortega. Commissioner Hedrington seconded the motion. Voice vote showed four ayes and one absent by Commissioner Adleman.

k. Discuss/Approve the Revised Offer of Employment for Garrett Clayton at a rate of $15.60 per hour as a Part-Time Seasonal Employee. Commissioner Hedrington made a motion to Discuss/Approve the Revised Offer of Employment for Garrett Clayton. Commissioner Prentice seconded the motion. Voice vote showed four ayes and one absent by Commissioner Adleman.

l. Discuss/Approve the Revised Offer of Employment for Cesar Alfaro at a rate of $15.60 per hour as a Part-Time Seasonal Employee. Commissioner Morse made a motion to Discuss/Approve the Revised Offer of Employment for Cesar Alfaro. Commissioner Prentice seconded the motion. Voice vote showed four ayes and one absent by Commissioner Adleman.

ADJOURN:

At 6:21 P.M. on a Motion by Commissioner Prentice, seconded by Commissioner Hedrington. Voice vote carried the motion.