

CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
September 8, 2026, 5:00PM

CALL TO ORDER: 5:01 P.M., Council Chambers, City Hall by Mayor Tom Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Hedrington, Prentice, and Mayor Fitzgerald.
Finance Director Don Elliot was present
Brandon Boggs with Fehr Graham was present
City Attorney Laura Goding was present
City Administrator Sonya Hoppes was present
City Clerk Megan Reff recorded the minutes
Department Heads in attendance:
Fire Chief Brian Kunce
Waste Water Superintendent Jeff Reininger
Streets Superintendent Steve Haas
Community Development Director Shawna Henthorn
Absent: Commissioner Morse

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Don Elliott delivered the invocation

APPROVAL OF AGENDA: Commissioner Adleman made a motion to amend the agenda to move Licenses and Permits to below Reports on the agenda. Commissioner Prentice seconded the Motion. Voice vote carried the motion with Commissioner Morse absent. Commissioner Adleman made a motion to approve the agenda as amended. Commissioner Prentice seconded the motion. Voice vote carried the motion with Commissioner Morse absent.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MINUTES:

1. Approval of Minutes of the Regular Council Meeting held on August 17, 2026. Commissioner Adleman made a motion to approve the Minutes of the Regular Council Meeting held on August 17, 2026. Commissioner Prentice seconded the motion. Voice vote carried the motion with Commissioner Morse absent.

REPORT OF OFFICERS:

1. Finance
Commissioner Adleman made a motion for approval of Claims to be paid from August 15, 2026, to September 4, 2026, in the amount of \$651,089.72. Commissioner Prentice seconded the motion. Roll call vote showed 4 ayes with Commissioner Morse absent.
2. Attorney Report: None.
3. Reports:
City Administrator Report and Staff Quarterly Report

- City Administrator Hoppes advised that the Disc Golf Ribbon cutting ceremony will be held in October, election packets are now available for pick up at City Hall and at the State Board of Elections page and provided the Council with an update regarding the City's flood plain matter with Baxter and Woodman and there is a potential path forward to re-evaluate and update the flood plain map.
- Shawna Henthorn presented her quarterly report and provided an update regarding revenues that were collected from the sale of 731 Wheeler, 612 Gardner (collection of findings, decision and order), and 1921 Spencer (settlement agreement). As result of the sale of these properties, Community Development had just over \$191,000.00 in revenue.
- Jeff Reininger presented his quarterly report to the Council and provided an update regarding cleaning the sewer lines and repairs that were found as a result of the road construction project, new manhole lids will be needed. Jeff Reininger provided an update on training at three events and additional updates related to the wastewater treatment plant.

Accounts & Finance-Commissioner-Ryan Adleman

- Commissioner Adleman advised that he had received question regarding the last time the City put attorney services out for bid. He advised that the Village of Roscoe recently went out for bid and they hired Barrick, Switzer, Long, Balsley & Van Evera for \$225.00 per hour for General Legal and \$300 per hour for Litigation and Labor services. He advised that the City currently pays 162.25 per hour for General Legal and Litigation and \$230.00 per hour for Labor services with Sosnowski Szeto, LLP.

Public Health & Safety-Commissioner-Ken Morse

Streets & Public Improvements-Commissioner Brian Hedrington

Public Properties-Commissioner-Courtney Prentice

Mayor-Tom Fitzgerald

LICENSES AND PERMITS:

1. Licenses:

- a. Discuss/Approve Video Gaming Location License Application for Kwik Trip, Inc. D/B/A Kwik Star # 1276 located at 16040 Oakfield Pkwy, South Beloit, Illinois.
Commissioner Hedrington made a motion to discuss/approve the Video Gaming Location License Application for Kwik Trip, Inc. D/B/A Kwik Star # 1276 located at 16040 Oakfield Pkwy, South Beloit, Illinois. Commissioner Adleman seconded the motion. Mayor Fitzgerald advised that Truck Stops were different from boutique licenses and gas station licenses and they are licensed at a state level and they are not limited in the City of South Beloit. Roll call vote showed 4 ayes with Commissioner Morse absent.
- b. Discuss/Approve Parade Permit Application from South Beloit School District for the Annual Homecoming Parade on Friday, September 18, 2026, from 1:00 p.m. until 1:45 p.m. Commissioner Hedrington made a motion to discuss/approve the parade permit application from the South Beloit School District for the Annual Homecoming Parade on Friday, September 18, 2026, from 1:00 p.m. until 1:45 p.m. Commissioner Prentice seconded the motion. City Administrator Hoppes presented the application and advised that the proposed parade route may have to be rerouted due to construction, and the school is monitoring this daily. Brandon Boggs provided an update on the status of construction in the Misty Meadows subdivision. Roll call vote showed 4 ayes with Commissioner Morse absent.

NEW BUSINESS:

1. Discussion and/or Motion Items:

- a. Discuss/Approve Ordinance Number 2932 Amending Sections 30-51 Fees for Service and 30-52 Billing and Collection of Article III Ambulance Services, of Chapter 30 Emergency Services, of the Code of Ordinances Regarding Regulations. Commissioner Adleman

made a motion to discuss/approve Ordinance 2932. Commissioner Prentice seconded the motion. Chief Kunce presented the updated fees for ambulance services and advised the Council regarding the comparison of fees between other local municipalities. This is important to increase due to increased costs for the Fire Department. Mayor Fitzgerald confirmed that the new costs will be the median average in costs when compared with other local municipalities. Commissioner Hedrington questioned whether the City should increase the costs and was concerned with people that are not able to pay the new costs. Roll call vote showed 3 ayes and 1 nay by Commissioner Hedrington with Commissioner Morse absent.

- b. Discuss/Approve Ordinance Number 2933 Approving A Variance For An Accessory Structure To Be Placed On A Lot Without A Principal Structure For The Property Located At 801 Harriet Avenue, South Beloit, Illinois. Commissioner Adleman made a motion to discuss/approve Ordinance Number 2933. Commissioner Prentice seconded the motion. Shawna Henthorn presented the Ordinance to the Council and advised that the property was requesting a variance so that they would be able to build a garage due to multiple parcels being located in Rockton Township and the other is located in Roscoe Township which prevents him from building and the variance has been unanimously approved by the Planning and Zoning Commission. Roll call vote showed 4 ayes with Commissioner Morse absent.
- c. Discuss/Approve Ordinance Number 2934 Amending Chapter 102 “Traffic and Vehicles”, Article II “Stopping, Standing and Parking”, Section 102-59 “Handicap Parking” of the Code of Ordinances of the City of South Beloit Regarding Handicap Parking Signage Regulations and Appendix A – City of South Beloit Ordinance Fines. Commissioner Adleman made a motion to discuss/approve Ordinance Number 2934. Commissioner Hedrington seconded the motion. Shawna Henthorn advised the reference to the Americans with Disabilities Act was referenced that the Ordinance was referenced, however the language was not completed, and the purpose of this ordinance was to clean up the language and make it all inclusive. Roll call vote showed 4 ayes with Commissioner Morse absent.
- d. Discuss/Approve Resolution Number 6736 Accepting and Approving the Annual Audit for Fiscal Year 2025. Commissioner Adleman made a motion to discuss/approve Resolution Number 6736. Commissioner Hedrington seconded the motion. Don Elloitt advised that the audit was completed for Fiscal Year 2025. Roll call vote showed 4 ayes with Commissioner Morse absent.
- e. Discuss/Approve Resolution Number 6737 Approving and Awarding a Bid to the Lowest Responsible Bidder Stenstrom Excavation and Blacktop Group for the City of South Beloit Neighborhood Park Parking Lot Project in the Amount of \$366,780.75. Commissioner Hedrington made a motion to discuss/approve Resolution Number 6737. Commissioner Adleman seconded the motion. Brandon Boggs advised bids were opened and five bids were submitted for the project and the low bid was Norwest Construction, however they were missing two documents from their bid and therefore their bid was rejected. Fehr Graham is recommending Stenstrom Excavation and Blacktop Group for the project as the next lowest bidder. Roll call vote showed 4 ayes with Commissioner Morse absent.
- f. Discuss/Approve Drone Purchase from UVT in the amount of \$12,156.12. Commissioner Hedrington made a motion to Discuss/approve the drone purchase from UVT. Commissioner Prentice seconded the motion. City Administrator Hoppes advised the Council that during the mud volleyball event it was very helpful for large events for police and fire to have. Currently anytime the City is in need of a drone, it must be borrowed from the County. The City has three departments that can use the drone (Fire, Police and Community Development). Chief Kunce and Shawna Henthorn described the uses that drones can be used for their departments. City Administrator Hoppes advised that the

Police Department would keep the drone and each department will have pilots for the drone and they will be licensed to operate. Roll call vote showed 4 ayes with Commissioner Morse absent.

- g. Discuss/Retro-Approval of the hiring of Brandon Lamprich as a Part-Time Firefighter/EMT at a rate of \$19.00 per hour. Commissioner Adleman made a motion to discuss/retro-approve the hiring of Brandon Lamprich. Commissioner Prentice seconded the motion. Roll call vote showed 4 ayes with Commissioner Morse absent.
- h. Discuss/Approve the hiring of Nick Miller as a Part-Time Firefighter/Paramedic at a rate of \$24.00 per hour. Commissioner Adleman made a motion to discuss/approve the hiring of Nick Miller. Commissioner Hedrington seconded the motion. Roll call vote showed 4 ayes with Commissioner Morse absent.

EXECUTIVE SESSION:

Commissioner Adleman made a motion to enter Executive Session and Commissioner Prentice Seconded the motion for the purpose of discussing the following:

- 1. Discuss Pending Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting as provided by 5 ILCS 120/2 (c)(11) of the Illinois Open Meetings Act
- 2. Discuss the purchase or lease of real property as provided by 5 ILCS 120/2 (c) (5) of the Illinois Open Meetings Act

Entered executive session at 5:49 p.m.

RECONVENED TO OPEN SESSION: at 6:17 p.m.

NEW BUSINESS CONTINUED:

- i. Discuss/Approve Resolution Number 6738 Approving Settlement Agreement with Eric Sallinger, Scott Sallinger, Monica Sallinger, Roth Real Estate, LLC, and Gardner Properties, LLC regarding past due utility accounts. Commissioner Adleman made a motion to discuss/approve Resolution 6738. Commissioner Hedrington seconded the motion. Commissioner Adleman advised that the settlement agreement was for \$79,000.00 which includes usage plus fifteen percent of fines that were able to be recovered for the City. Roll call vote showed 4 ayes with Commissioner Morse absent.
- j. Discuss/Approve Ordinance Number 2935 Authorizing the Purchase of Vacant Real Property located at 15323 Twin Oaks Lane (PIN 04-07-101-011) and 15329 Twin Oaks Lane (PIN 03-12-228-005). Commissioner Prentice made a motion to layover Ordinance Number 2935. Commissioner Adleman seconded the motion. Roll call vote showed 4 ayes with Commissioner Morse absent.

ADJOURN: Commissioner Adleman made a motion to adjourn, and Commissioner Prentice seconded the motion. Voice vote carried the motion. Meeting adjourned at 6:20 p.m.