

CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
July 6, 2026

CALL TO ORDER: 5:02 PM, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Morse, Prentice, Hedrington, and Mayor Fitzgerald.
Finance Director Don Elliot was present
Brandon Boggs with Fehr Graham was present
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
City Clerk Megan Reff recorded the minutes
Department Heads in attendance:
Police Chief Adam Truman
Fire Chief Brian Kunce
Waste Water Superintendent Jeff Reininger
Streets Superintendent Steve Haas
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Pastor Dan Herman delivered the invocation.

APPROVE AGENDA: Commissioner Adleman made a motion to approve the agenda. Commissioner Hedrington seconded the motion. Voice vote carried the motion.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

1. Commissioner Morse made a motion to move the approval of the Minutes of the Regular Council Meeting held on June 15, 2026 to a later date. Commissioner Hedrington seconded the motion. Voice vote carried the motion.

REPORT OF OFFICERS:

1. Finance
Commissioner Adleman made a motion to Approve the Claims to be paid June 13, 2026 – July 2, 2026, in the amount of \$442,530.69. Commissioner Prentice seconded the motion. Roll call vote showed five ayes.
2. Attorney Report: - None.
3. Reports:
City Administrator Report and Staff Quarterly Report

- City Administrator Sonya Hoppes informed Council that the City's Streets Department opened up a tree and debris drop-off site today in which members of the City are able to bring any debris they have from the recent storms; this will help clean up the City in a way that ensures proper disposal. She also updated Council on the City's progress with regards to their Strategic Planning Services. She explained that the City has upcoming meetings and workshops on July 14, 2026, and August 24, 2026; the City aims to have a completed first draft two weeks following the workshop taking place in August.
- Fire Chief Brian Kunce provided an update to Council regarding the current operations and improvements of the Fire Department including progress on Computer-Aided Dispatch (CAD) integration to improve the department's efficiency in report writing, increased hiring of staff, and improvements to the fire station. He also informed Council that a 15-year Improvement Plan is currently being prepared and will be presented to them in the near future.

Accounts & Finance-Commissioner-Ryan Adleman

Public Health & Safety-Commissioner-Ken Morse

Streets & Public Improvements-Commissioner Brian Hedrington

Public Properties-Commissioner-Courtney Prentice

Mayor-Tom Fitzgerald

CORRESPONDENCE:

1. Public Affairs Specialist Jim Accurso presented to Council the U.S. Small Business Association (SBA) Disaster Recovery Program that South Beloit residents are eligible for. The program allows for citizens to apply for long-term, low-interest disaster loans for any damage their home or business sustained as a result of the tornado outbreak that occurred April 17, 2026. He explained to Council that the deadline to apply is July 17, 2026, with a grace period of two months. He outlined the application process and potential opportunities of additional funding for residents, if needed.
2. Commissioner Hedrington made a motion to Discuss/Approve Knights of Columbus Car Show Event at Dari Ripple on September 6, 2026. Commissioner Morse seconded the motion. Steve Tallacksen spoke on behalf of the Knights of Columbus and provided Council with a general overview of the event. Roll call vote showed five ayes.
3. Police Chief Adam Truman recognized Officer Amanda West for completing ten years of service with the City's police department. He presented her achievements and contributions to Council.
4. Commissioner Ken Morse recognized Police Chief Adam Truman for approaching 25 years of service with the City's police department and presented his achievements and contributions to Council.
5. Commissioner Morse made a motion to Discuss/Approve the hiring of Matthew Fletcher as a Full-Time Patrol Officer. Commissioner Prentice seconded the motion. Police Chief Adam Truman provided introduced Matthew Fletcher to Council along with his various achievements and work history. Roll call vote showed five ayes.
6. City Clerk Megan Reff swore in Matthew Fletcher as a Patrol Officer for the City of South Beloit.

NEW BUSINESS:

1. Discussion and/or Motion Items:

- a. Discuss/Approve Ordinance Number 2920 Approving a Second Amendment to a Pre-Annexation Agreement Regarding the Properties Commonly Known as 2522 Fischer Road, 2555 Insko Drive, 2684 Insko Drive, and 2522 Insko Drive, South Beloit, Illinois and Authorizing the Mayor of the City of South Beloit, Illinois to Execute the Same. Commissioner Morse made a motion to Discuss/Approve Ordinance Number 2920. Commissioner Adleman seconded the motion. Community Development Director Shawna Henthorn presented the amended agreement to Council that would allow for larger sheds and a storage container to be put on the stated properties. She also informed Council that the amendments have received positive recommendations from the City's zoning board. Roll call vote showed five ayes.
- b. Discuss/Approve Ordinance Number 2921 Approving a Special Use Permit for the Properties Commonly Known as 2522 Fischer Road, 2555 Insko Drive, and 2684 Insko Drive, and 2522 Insko Drive. Commissioner Hedrington made a motion to Discuss/Approve Ordinance Number 2921. Commissioner Prentice seconded the motion. Shawna presented the Ordinance to Council that would allow for storage containers to be put on the stated properties as a part of the amended Pre-Annexation agreement. Roll call vote showed five ayes.
- c. Discuss/Approve Ordinance Number 2922 Approving the Contract for Purchase and Sale of Real Property Commonly Known as 532 Hemenway Place with PIN 04-05-379-0285. Commissioner Hedrington made a motion to Discuss/Approve Ordinance Number 2922. Commissioner Adleman seconded the motion. Attorney Sosnowski presented the Ordinance to Council that would approve the Contract for Purchase of the named property. Roll call vote showed five ayes.
- d. Discuss/Approve Resolution Number 6718 Accepting a Proposal from Baxter & Woodman, Inc. For Review of Previous Work Related to the Proposed Regulatory Floodplain and Floodway Revisions for Turtle Creek within the City of South. Commissioner Adleman made a motion to Discuss/Approve Resolution Number 6718. Commissioner Morse seconded the motion. City Administrator Hoppes presented the Resolution to Council as well as how accepting this bid will be beneficial for the City by creating paths for future options to change flood mapping. Paul Sigfried with Baxter & Woodman, Inc. appeared virtually to provide Council with an overview of the first phase of services that will be provided and answer questions they have regarding the proposal. Roll call vote showed five ayes.
- e. Discuss/Approve Resolution Number 6719 Approving a Proposal for Professional Construction Engineering Services for the 2026 Local Streets Program. Commissioner Morse made a motion to Discuss/Approve Resolution Number 6719. Commissioner Hedrington seconded the motion. Brandon Boggs with Fehr Graham presented an overview of the proposal, breaking down the costs and general timeline. He stated that a pre-construction meeting will take place in the last week of July with a goal to start the project in the first week of August. Next steps include door hangers for residents as well as social media posts to give City residents notice of the project, its timeframe, and roadway closures. Roll call vote showed five ayes.
- f. Discuss/Approve Resolution Number 6720 Authorizing Solicitation of Public Bids for 2026 Pavement Striping in the City. Commissioner Morse made a motion to Discuss/Approve Resolution Number 6720. Commissioner Adleman seconded the motion. Braiden Soltow with Fehr Graham presented the three projects that will be covered under the bids and estimated the total cost to be \$74,000. Roll call vote showed five ayes.
- g. Discuss/Approve Resolution Number 6721 Adopting the South Beloit Police Department Towing Policy and Agreement as Amended. Commissioner Morse made a motion to Discuss/Approve Resolution Number 6721. Commissioner Prentice seconded the motion. Attorney Sosnowski presented the Resolution to Council that allows for the amendment of the police department's towing policy and agreement; the amendment of this agreement would allow for businesses to accept insurance from towing companies with a rating of no lower than

an “A-” as opposed to the previous requirement of an “A” rating. Commissioner Prentice made a motion to lay this matter over to the Council Meeting on July 20, 2026, for further discussion. Commissioner Adleman seconded the motion. Voice vote carried the motion.

- h. Discuss/Approve Resolution Number 6722 Appointment of McKenzie Rabe as FOIA Officer for Police Department. Commissioner Morse made a motion to Discuss/Approve Resolution Number 6722. Commissioner Prentice seconded the motion. Megan Reff presented the Resolution to Council. Roll call vote showed five ayes.
- i. Discuss Sale of 731 Wheeler Avenue. Commissioner Prentice informed Council that no bids have been put out for the stated property at the \$100,000 minimum required by the City. He stated that after walking through the property, he recommends the City take the property to the market in order to have more options. Mayor Fitzgerald stated he would like to act on this as soon as possible with a goal of getting \$70,000-\$75,000 for the property. Council will provide City Administrator Hoppes with further direction to begin the next steps in this process.
- j. Discuss/Approve the Hiring of Victor Garcia as a Part-Time Firefighter/EMT at a rate of \$19.00 per hour. Commissioner Morse made a motion to Discuss/Approve the Hiring of Victor Garcia. Commissioner Hedrington seconded the motion. Roll call vote showed five ayes.
- k. Discuss/Approve the Hiring of Mahryssa Hynes as a Part-Time Firefighter/EMT at a rate of \$19.00 per hour. Commissioner Morse made a motion to Discuss/Approve the Hiring of Mahryssa Hynes. Commissioner Hedrington seconded the motion. Roll call vote showed five ayes.
- l. Discuss/Approve the Hiring of Evan Wells as a Part-Time Firefighter/Paramedic at a rate of \$24.00 per hour. Commissioner Morse made a motion to Discuss/Approve the Hiring of Evan Wells. Commissioner Hedrington seconded the motion. Roll call vote showed five ayes.
- m. Discuss/Approve the Hiring of Jacob Schiro as a Part-Time Firefighter/Paramedic at a rate of \$24.00 per hour. Commissioner Morse made a motion to Discuss/Approve the Hiring of Jacob Schiro. Commissioner Hedrington seconded the motion. Roll call vote showed five ayes.
- n. Discuss/Approve the Hiring of Brandon Purdy as a Part-Time Firefighter/Paramedic at a rate of \$24.00 per hour. Commissioner Morse made a motion to Discuss/Approve the Hiring of Brandon Purdy. Commissioner Hedrington seconded the motion. Roll call vote showed five ayes.
- o. Discuss/Approve the Hiring of John Doles as a Part-Time Firefighter/Paramedic at a rate of \$24.00 per hour. Commissioner Morse made a motion to Discuss/Approve the Hiring of John Doles. Commissioner Hedrington seconded the motion. Roll call vote showed five ayes.
- p. Discuss/Approve the Hiring of Katie Kriebs as a Part-Time Firefighter/Paramedic at a rate of \$24.00 per hour. Commissioner Adleman made a motion to Discuss/Approve the Hiring of Katie Kriebs. Commissioner Hedrington seconded the motion. Roll call vote showed five ayes.

ADJOURN:

At 6:17 P.M. on a Motion by Commissioner Adleman, seconded by Commissioner Prentice. Voice vote carried the motion.