

CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
September 21, 2026

CALL TO ORDER: 5:00 P.M., Council Chambers, City Hall by Mayor Tom Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Hedrington, Morse, Prentice, and Mayor Fitzgerald.
Brandon Boggs with Fehr Graham was present
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
City Clerk Megan Reff recorded the minutes
Department Heads in attendance:
Police Chief Adam Truman
Fire Chief Brian Kunce
Streets Superintendent Steve Haas

PLEDGE OF ALLEGIANCE: Mayor Fitzgerald

INVOCATION: Paster Dan Herman

APPROVAL OF AGENDA: Commissioner Adleman made a motion to amend the agenda. Commissioner Prentice seconded the Motion. Voice vote carried the motion. Commissioner Prentice made a motion to approve the agenda as amended. Commissioner Adleman seconded the motion. Voice vote carried the motion.

PUBLIC COMMENT: None.

REPORT OF OFFICERS:

1. Finance
Commissioner Prentice made a motion for approval of Claims to be paid from September 5, 2026 to September 18, 2026 in the amount of \$391,885.41. Commissioner Adleman seconded the motion. Roll call vote showed 5 ayes.

APPROVAL OF MINUTES:

1. Approval of Minutes of the Regular Council Meeting held on September 8, 2026. Commissioner Morse made a motion to approve the Minutes of the Regular Council Meeting held on September 8, 2026. Commissioner Hedrington seconded the motion. Voice vote carried to motion.

CORRESPONDENCE:

1. IDOT Update Presentation by Michael Kuehn, Program Development Engineer and Faith Duncan. Mr. Kuehn provided an update regarding road construction projects funded by IDOT in the City of South Beloit. Mr. Kuehn advised the Council that the road project for Illinois 2 would begin in approximately three years or more. Mayor Fitzgerald advised Mr. Kuehn of citizens concerns regarding the current state of Illinois 2 and other state roads located within the City.

REPORT OF OFFICERS CONTINUED:

2. Attorney Report: None
3. Reports:

City Administrator Report and Staff Quarterly Report

- City Administrator Hoppes provided an update to Council regarding the ribbon cutting for the disc golf course. Administrator Hoppes advised that strategic planning was working on finalizing goals for the City. Administrator Hoppes advised that she went and spoke at the Beloit 200 annual meeting. Administrator Hoppes advised that the budget schedule would be on the agenda for approval at the next Council Meeting on October 5, 2026.
- Brandon Boggs provided an update to Council regarding the status of the road construction that was funded with local and MFT funds. Mr. Boggs advised that Washington Street only required resurfacing and because of this there is some cost savings the project from that portion of the project. Overall, the project was on track to be under budget with construction cost.
- Streets Superintendent Haas provided an update on street repairs and the Street Department. He advised that the bike path along Dorr Road had been remove, they have begun filling in the mud volley ball courts and the Disc Golf hole construction has been completed.
- Fire Chief Kunce advised that open burning would run from October 3, 2026 through November 15, 2026.

Accounts & Finance-Commissioner-Ryan Adleman

Public Health & Safety-Commissioner-Ken Morse

Streets & Public Improvements-Commissioner Brian Hedrington

Public Properties-Commissioner-Courtney Prentice

Mayor-Tom Fitzgerald

NEW BUSINESS:

1. Discussion and/or Motion Items:

- a. Discuss/Approve Resolution Number 6739 Approving a Hotel/Motel Funding Grant Application to the South Beloit Historical Society. Commissioner Morse made a motion to discuss/approve Resolution Number 6739. Commissioner Hedrington seconded the motion. John Patrick from the South Beloit Historical Society presented their request for hotel/motel funds and advised that the funds would be used to maintain the property and resurface the parking lot and advised that they have volunteers that work 2-3 man days every week to keep up the Wheeler house for visitors. Commissioner Morse made a motion to amend the Resolution to fund the South Beloit Historical Society with \$9,500.00. Commissioner Hedrington seconded the motion. Roll call vote showed all ayes. Commissioner Morse made a motion to approve Resolution Number 6739 as amended. Commissioner Adleman seconded the motion. Roll call vote showed all ayes.
- b. Discuss/Approve Ordinance Number 2936 Amending Chapter 106 – Utilities, Article III – Sewers and Sewage Disposal, Division 1 – Generally, Section 106-66 – Definitions and Section 106-68 – Required Use of Public Sewers, and Division 4 – Service Charges, Section 106-152 – Delinquent Bills, of the Codified Ordinances of the City of South Beloit, Illinois Regarding Sewer Meter Connections to the City Sewer System. Commissioner Hedrington made a motion to discuss/approve Ordinance Number 2936. Commissioner Prentice seconded the motion. Attorney Sosnowski advised this ordinance would require separate sewer laterals to be constructed for all new construction of multifamily properties, and if a multifamily property with delinquent accounts would be required to put in at their cost separate sewer laterals. Additionally, the Ordinance requires that for multifamily properties to install separate sewer laterals at existing properties should a repair be needed and the cost to repair is fifty percent of what it would cost to replace. Roll call vote showed all ayes.
- c. Discuss/Approve Ordinance Number 2937 Amending Sections 86-190 and 86-191 of the City Code of Ordinances Concerning Driveways. Commissioner Hedrington made a motion to discuss/approve Ordinance Number 2937. Commissioner Prentice seconded the motion. Attorney Sosnowski advised the council that this ordinance would allow for the Community Development director to administratively approve driveway permits without having to go through City Council. Roll call vote showed all ayes.

- d. Discuss/Approve Resolution Number 6740 Approving the Intergovernmental Agreement for the Establishment of the Rockford Region Tourism Improvement District. Commissioner Adleman made a motion to discuss/approve Resolution Number 6740. Commissioner Prentice seconded the motion. Attorney Sosnowski advised that this request was brought forth by the Best Western that the City join the Rockford Region Tourism Improvement District. The district is administered by the City of Rockford and they would collect an administrative fee to offset their costs for handling the required reporting. With this agreement the Best Western would impose a fee on the hotel room bill that would be used for certain purposes outlined in the Intergovernmental Agreement. Roll call vote showed all ayes.
- e. Discuss/Approve Resolution Number 6741 in Support of an Illinois Transportation Enhancement Program (ITEP) Grant Application for Bicycle and Pedestrian Improvements Along Prairie Hill Road and Illinois Route 2. Commissioner Adleman made a motion to discuss/approve Resolution Number 6741. Commissioner Hedrington seconded the motion. Brandon Boggs advised that the ITEP Grant provides for funding of the project at 80 percent and the City could be responsible for 20 percent of the funding. The application is due on October 5, 2026. Administrator Hoppes advised that the City could receive 100 percent funding, and if awarded federal construction would happen in the next three years. Roll call vote showed all ayes.
- f. Discuss/Approve Resolution Number 6742 Approving the Proposal and Agreement for Part-Time Professional Services from Fehr Graham Regarding the City of South Beloit Neighborhood Park Parking Lot Project. Commissioner Morse made a motion to discuss/approve Resolution Number 6742. Commissioner Hedrington seconded the motion. Brandon Boggs advised that Fehr Graham would offer part-time professional services during the construction of the Neighborhood Park Parking Lot Project to make sure that the contractors are following the plans and specifications. Roll Call vote showed all ayes.

UNFINISHED BUSINESS:

1. Discussion and/or Motion Items:

- a. Discuss/Approve Ordinance Number 2935 Authorizing the Purchase of Vacant Real Property Located at 15323 Twin Oaks Lane (PIN 04-07-101-011) and 15329 Twin Oaks Lane (PIN 03-12-228-005). Commissioner Morse made a motion to discuss/approve Ordinance number 2935. Commissioner Prentice seconded the motion. City Administrator Hoppes advised that she met with Eric Setter regarding the City taking over these vacant lots in Twin Oaks. Eric Setter advised that they had no problem with the City taking over the lots and if the City ever decided that they wanted to turn them back over to the land bank the City could do that. The price for each lot is \$1,000.00. Roll call vote showed all ayes.

EXECUTIVE SESSION:

Commissioner Morse made a motion to enter into executive session at 6:12 p.m. Commissioner Prentice seconded the motion. Entered into executive session for purposes of discussing the following:

1. Discuss Pending Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting as provided by 5 ILCS 120/2 (c)(11) of the Illinois Open Meetings Act

RECONVENE TO OPEN SESSION: At 6:27 p.m.

ADJOURN:

Commissioner Adleman made a motion to adjourn the meeting at 6:27 p.m. Commissioner Prentice seconded the motion. Voice vote carried the motion.