CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING MINUTES
October 19, 2026

CALL TO ORDER: 5:00 p.m., 519 Blackhawk Blvd., South Beloit, IL

ROLL CALL: Present and Answering to roll call were Commissioners, Adleman, Hedrington, Morse, Prentice, and Mayor Fitzgerald
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
Finance Director Don Elliott was present
Deputy Clerk Jennifer Robinson recorded the minutes
Department Heads in attendance:
Police Chief Adam Truman
Fire Chief Brian Kunce
Street Superintendent Steve Haas
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Mayor Fitzgerald

INVOCATION: Don Elliott

APPROVAL OF AGENDA: Commissioner Adleman made a motion to approve the agenda. Commissioner Prentice seconded the motion. Voice vote carried the motion.

PUBLIC COMMENT:

Diane Laforge spoke at public comment regarding 50 North.

Joyce Blade spoke at public comment regarding construction concerns.

APPROVAL OF MINUTES:

1. Approval of Minutes of the Regular Council Meeting held on October 5, 2026. Commissioner Morse made a motion to approve the Minutes of the Regular Council Meeting Minutes held on October 5, 2026. Commissioner Prentice seconded the motion. Roll Call Vote showed 5 ayes.

REPORT OF OFFICERS:

1. Finance
   Commissioner Adleman made a motion for approval of claims to be paid October 3, 2026 to October 16, 2026, in the amount of $476,630.04. Commissioner Morse seconded the motion. Commissioner Adleman noted that key payments were made to Metro Paramedic Services for quarterly charges in the amount of $118,305.50 and a payment to the EPA in the amount of $139,077.00 for the project on Shirland Avenue. Roll call vote showed 5 ayes.

2. Attorney Report: None.

3. Reports:
   City Administrator Report and Staff Quarterly Report
   - City Administrator Hoppes advised the Council that the City's Trick Or Treating hours were from 4:30 p.m. to 7:00 p.m. on October 31, 2026 and the City's Tree Lighting was scheduled for December 4, 2026 from 4:30 p.m. to 6:00 p.m.
   - Brandon Boggs provided an update regarding the local streets and MFT construction projects. The 2026 MFT project is tracking at roughly $85,000.00 below the $677,500.00 budget due to fewer aggregate base repairs. Additional repairs are scheduled for Center Street, 8th Street, and Illinois Street estimated at $275,000.00.

- Don Elliott provided a quarterly report to the Council regarding an update on the tax income summary. A financial report showing the state and local tax trends from 2010-2026 was reviewed, which accounts for roughly 40% of general fund revenues.

Accounts & Finance-Commissioner-Ryan Adleman
Public Health & Safety-Commissioner-Ken Morse
Streets & Public Improvements-Commissioner Brian Hedrington
Public Properties-Commissioner-Courtney Prentice
Mayor-Tom Fitzgerald

CORRESPONDENCE:

1. Police Department Years of Service Recognition Presentation. Chief Truman recognized Sergeant Dan Roggenbuck for his 20 years of service to the City of South Beloit in the Police Department. Commendations include roles as patrol sergeant, certified crime scene technician, taser instructor, FTO supervisor, truck overweight officer, MCAT member, and administrative support.
2. Presentation by 50 North – Diane LaForge spoke during public comment and did not present at this time.

NEW BUSINESS:

1. Discussion and/or Motion Items:
   a. Discuss/Approve Ordinance Number 2941 Establishing the 2027 Meeting Schedules of the City and the 2027 Holiday Schedule. Commissioner Morse made a motion to discuss/approve Ordinance Number 2941. Commissioner Prentice seconded the motion. Roll call vote showed 5 ayes.
   b. Discuss/Approve Ordinance Number 2942 Authorizing the Disposal of Certain Personal Property Owned by the City of South Beloit. Commissioner Hedrington made a motion to discuss/approve Ordinance Number 2942. Commissioner Prentice seconded the motion. Chief Truman advised that the purpose of this Ordinance was to dispose of a seized vehicle at the Wisconsin Surplus Auction. Roll call vote showed 5 ayes.
   c. Discuss/Approve Resolution Number 6747 Adopting a General Safe Lifting in the Workplace Policy and a Fire Department Safe Lifting in the Workplace Policy. Commissioner Morse made a motion to discuss/approve Resolution Number 6747. Commissioner Hedrington seconded the motion. Attorney Sosnowski advised that the City's insurance provided requested that the City adopt a General Safe Lifting in the Workplace policy and this was the satisfy that request for general staff and fire personnel. Roll call vote showed 5 ayes.
   d. Discuss/Approve Resolution Number 6748 Approving and Awarding Bid to the Lowest Responsible Bidder Denler, Inc. for 2026 Crack Sealing Services for the City of South Beloit for a Total Project Cost Not to Exceed $50,000.00. Commissioner Hedrington made a motion to discuss/approve Resolution Number 6748. Commissioner Adleman seconded the motion. Brandon Boggs presented the bids to the Council and advised that the City received two bids and both were under the set budget amount that was anticipated. This project will be funded via the 1% sales tax fund. Roll call vote showed 5 ayes.
   e. Discuss/Approve Resolution Number 6749 Approving the Information Technology Door Access Proposal at a cost not to exceed $39,564.61 for the City of South Beloit City Hall and Police Department. Commissioner Morse made a motion to discuss/approve Resolution Number 6749. Commissioner Hedrington seconded the motion. City Administrator Hoppes advised that this was for an improvement project that was in the budget for this year. The City started the process of obtaining an RFP for this project, however, we then found out that the supplier went through Sourcewell for bidding. The purpose of this was to make the Police Department less vulnerable. Chief Truman advised that the door access needs to be updated for safety purposes. Roll call vote showed 5 ayes.

ADJOURN:

Commissioner Adleman made a motion to adjourn the meeting at 5:38 p.m. Commissioner Prentice seconded the motion. Voice vote carried the motion.