

CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
October 5, 2026

CALL TO ORDER: 5:02 P.M., 519 Blackhawk Blvd., South Beloit, IL

ROLL CALL: Present and Answering to roll call were Commissioners, Adleman, Hedrington, Morse, Prentice, and Mayor Fitzgerald
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
Finance Director Don Elliott was present
Deputy Clerk Jennifer Robinson recorded the minutes
Department Heads in attendance:
Police Chief Adam Truman
Fire Chief Brian Kunce
Street Superintendent Steve Haas
Waste Water Superintendent Jeff Reiniger
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Mayor Fitzgerald

INVOCATION: Don Elliott

APPROVAL OF AGENDA: Commissioner Adleman made a motion to approve the agenda. Commissioner Prentice seconded the Motion. Voice vote carried the motion.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

1. Approval of Minutes of the Regular Council Meeting held on September 21, 2026.
Commissioner Morse made a motion to approve the Minutes of the Regular Council Meeting Minutes held on September 21, 2026. Commissioner Hedrington seconded the motion. Roll call vote showed 5 ayes.

REPORT OF OFFICERS:

1. Finance
Commissioner Adleman made a motion for approval of claims to be paid from September 19, 2026, to October 2, 2026, in the amount of \$1,852,611.75. Commissioner Morse seconded the motion. Roll call vote showed 5 ayes.
2. Attorney Report: None.
3. Reports:
City Administrator Report and Staff Quarterly Report
 - City Administrator Sonya Hoppes thanked Jennifer Robinson for running the meeting. Disc Golf has ribbon cutting this week. Truck or Treat is scheduled for Saturday October 24, 2026, from 3 p.m. to 4:30 p.m. in City Park. Most of the council have completed their portion of the Strategic Plan and that is almost completed.
 - Chief Brian Kunce presented the quarter report on behalf of the Fire Department. Both ambulances are in service. The new ambulance is scheduled to arrive in October. Fridays and Thursdays are their busiest days of the week. Pump testing will take place in the week of October 19th. Ladder testing will take place on the third or forth week in October. November 16th through 20th the Fire Department will be teaching advanced tech firefighter in South Beloit.

Accounts & Finance-Commissioner-Ryan Adleman
Public Health & Safety-Commissioner-Ken Morse
Streets & Public Improvements-Commissioner Brian Hedrington
Public Properties-Commissioner-Courtney Prentice
Mayor-Tom Fitzgerald

CORRESPONDENCE:

1. Presentation by Nature at the Confluence. Julie Urham, Executive Director, presented to the Council. She thanked council members for being supportive of the confluence over the years. All support from the City makes a difference. There is so much more potential for what the confluence will become. Provided an overview of the types of events offered at the Confluence center that generate public participation and visitors to the Confluence center.

NEW BUSINESS:

1. Discussion and/or Motion Items:

- a. Discuss/Approve Resolution Number 6743 Approving a Hotel/Motel Funding Grant Application to the Nature at the Confluence. Commissioner Morse made a motion to discuss/approve Resolution Number 6743. Commissioner Adleman seconded the motion. Don Elliott advised the Council regarding the Hotel/Motel Grant Application received from the Nature at the Confluence Center and advised that the Hotel/Motel Committee had a positive recommendation and recommended that the Council grant the funds in the amount of \$1,500.00. Commissioner Morse made a motion to amend Resolution Number 6743 to read \$15,000.00 instead of \$1,500.00. Commissioner Adleman seconded the motion. Roll call vote showed 5 ayes. Commissioner Morse made a motion to approve Resolution Number 6743 as Amended. Commissioner Adleman seconded the motion. Roll call vote showed 5 ayes.
- b. Discuss/Approve Ordinance Number 2938 Approving an Amendment to the Special Use Permit to Allow for the Sale and Distribution of Medical Cannabis Licensing Under a Special Use Permit for 7000 First Ranger Drive, South Beloit, Illinois and Authorizing the Mayor of the City of South Beloit, Illinois to Execute the Same. Commissioner Prentice made a motion to discuss/approve Ordinance Number 2938. Commissioner Adleman seconded the motion. Roll call vote showed 5 ayes.
- c. Discuss/Approve Ordinance Number 2939 Approving a Variance in the Required Front Yard Setback from 10' Down to 0' for the Property Commonly Known as 1912 Blackhawk Boulevard, South Beloit, Illinois, Winnebago County (PIN No. 04-07-306-019). Commissioner Adleman made a motion to discuss/approve Ordinance Number 2939. Commissioner Hedrington seconded the motion. Shawna Henthorn presented the Ordinance and advised Council Members that this was for a variance that was sought by a property owner who mistakenly went to the county to obtain approval to erect a monument style sign on the property. This variance has received a positive recommendation from the Planning and Zoning Committee. Roll call vote showed 5 ayes.
- d. Discuss/Approve Ordinance Number 2940 Amending Various Sections of Chapter 102 Traffic and Vehicles of the City of South Beloit Code of Ordinances to Regulate the Use of Electric Micromobility Devices, Low-Speed Electric Bicycles, and Motor Driven Cycles, in the City. Commissioner Adleman made a motion to discuss/approve Ordinance Number 2940. Commissioner Morse seconded the motion. Attorney Sosnowski advised that this was prepared in response to the Illinois General Assembly passing HB 3484 in 2026 which amended several sections of the Illinois Vehicle Code and focused on regulations of electronic bicycles, electronic scooters and motor driven cycles that will go into effect on January 1, 2027. Chief Truman recommended that this item be laid over for the first meeting in December. Commissioner Morse made a motion to lay over Ordinance 2940 to the first meeting in December. Commissioner Adleman seconded the motion. Voice vote showed all ayes.
- e. Discuss Approve Resolution Number 6744 Approving a Service Quote from In-Situ, Inc. for an Annual Onsite Maintenance Visit of the Wastewater Treatment Plant. Commissioner Adleman made a motion to discuss/approve Resolution Number 6744.

Commissioner Morse seconded the motion. Jeff Reininger presented the Resolution to the Council. The Resolution allows them to come in a test the software of the equipment that makes sure that everything is working. This will allow the City to stay in compliance of the permeators for the treatment plant. Roll call vote showed 5 ayes.

- f. Discuss/Approve Resolution Number 6746 Accepting the Public Improvements of the Kwik Trip Development. Commissioner Adleman made a motion to discuss/approve Resolution Number 6746. Commissioner Prentice seconded the motion. Brandon Boggs presented to council all of the requirements that were met by Kwik Trip to make the road public. Roll call vote showed 5 ayes.
- g. Discuss/Approve Resolution Number 6745 Authorizing the Appointment of Members to the City of South Beloit Planning and Zoning Commission. Commissioner Adleman made a motion to discuss/approve Resolution Number 6745. Commissioner Prentice seconded the motion. Shawna Henthorn advised that Patrick O’Gorman requested to stay on for an additional five years. Glen Lineman is resigning from his position, but this will allow for retro approval and his replacement is appointed. Roll call vote showed 5 ayes.
- h. Discuss/Approve Proposed Meeting Budget Schedule. Commissioner Adleman made a motion to discuss/approve the proposed meeting budget schedule. Commissioner Prentice seconded the motion. Don Elliott presented the schedule to the Council. Roll call vote showed 5 ayes.
- i. Discuss Striping Project Bid Results and Recommendation from Fehr Graham. Commissioner Adleman made a motion to discuss the striping project bid results and recommendation from Fehr Graham. Commissioner Hedrington seconded the motion. Brandon Boggs advised the Council that the City went out for bid on Willowbrook, Bluff and Dorr Road. They came back high and the pricing tripled. This amount was not budgeted. Asked if the Council would be willing to hold off on awarding this and waiting until the Spring. A consensus was made to lay the project over until the spring and look into repainting from Manchester Road to Stateline of Willowbrook Road.
- j. Discuss Doner Drive Parking Lot Project Closeout and Final Pay Application. Brandon Boggs advised the Council of the final pay application for about \$10,500.00 and will close the project.

EXECUTIVE SESSION:

Commissioner Adleman made a motion to enter into executive session at 5:50 p.m. Commissioner Prentice seconded the motion. Voice vote carried the motion. Entered into executive session for the purposes of discussing the following:

- 1. Discuss the purchase or lease of real property as provided by 5 ILCS 120/2 (c) (5) of the Illinois Open Meetings Act.

RECONVENE TO OPEN SESSION: 6:19 p.m.

ADJOURN:

Commissioner Adleman made a motion to adjourn the meeting at 6:20 p.m. Commissioner Prentice seconded the motion. Voice vote carried the motion.