

CITY OF SOUTH BELOIT
REGULAR COUCIL MEETING
August 17, 2026

CALL TO ORDER: 5:01 PM, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Morse, Hedrington, and Mayor Fitzgerald.
Finance Director Don Elliot was present
Brandon Boggs with Fehr Graham was present
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
City Clerk Megan Reff recorded the minutes
Department Heads in attendance:
Police Chief Adam Truman
Fire Chief Brian Kunce
Waste Water Superintendent Jeff Reininger
Streets Superintendent Steve Haas
Community Development Director Shawna Henthorn
Commissioner Prentice entered meeting at 5:57 p.m.

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Paster Dan Herman delivered the invocation.

APPROVAL OF AGENDA: Commissioner Hedrington made a motion to approve the agenda. Commissioner Adleman seconded the motion. Voice vote carried the motion with Commissioner Prentice Absent.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MINUTES:

1. Commissioner Morse made a motion to Approve the Minutes of the Regular Council Meeting held on July 20, 2026. Commissioner Hedrington seconded the motion. Voice vote carried the motion with Commissioner Prentice absent.

REPORT OF OFFICERS:

1. Finance
Commissioner Adleman made a motion to Approve of Claims to be paid July 18, 2026, through August 14, 2026, in the amount of \$1,178,488.35. Commissioner Hedrington seconded the motion. Roll call vote showed 4 ayes with Commission Prentice absent.
2. Attorney Report: - None
3. Reports:
City Administrator Report and Staff Quarterly Report
 - City Administrator Sonya Hoppes reminded Council members of the upcoming strategic planning meeting scheduled for August 24, 2026, at The Nature of Confluence Center. She also advised members of the upcoming budget timetable for 2027 and advised that a public service announcement had been distributed the road work that was made possible by the 1% sales tax increase. Sonya Hoppes advised that information regarding the upcoming

election was shared with the public and encouraged residents to consider pulling papers next week.

- Don Elliott advised that the quarterly report is the Audit.

Accounts & Finance-Commissioner-Ryan Adleman
Public Health & Safety-Commissioner-Ken Morse
Streets & Public Improvements-Commissioner Brian Hedrington
Public Properties-Commissioner-Courtney Prentice
Mayor-Tom Fitzgerald

CORRESPONDENCE:

1. Rob McClain of the VFW Post 11019 presented the Recognition of Law Enforcement of the Year to Officer Kurth.
2. Commissioner Morse made a motion to approve the hiring of Jada Casis as Police Officer. The motion was seconded by Commissioner Adleman. Chief Adam Truman presented Officer Casis to the Council. Roll call vote showed 4 ayes with Commissioner Prentice absent. .
3. Swearing in of Jada Casis as South Beloit Police Officer was completed by the City Clerk, Megan Reff.
4. Don Shaw of Lauterbach & Amen presented the Audit to City Council. Don Elliott spoke of an increase in the General Fund and advised that it is normal practice to transfer balances to Capital Projects. Fire Pension is 100% funded and Police Pension is approximately 80% funded.

LICENSES AND PERMITS:

1. Permits:
 - a. Appeal for driveway application for 5819 Reston Drive with PIN 04-16-226-006 from Troy Christensen and Elizabeth Pearson. Commissioner Adleman made a motion, seconded by Commissioner Hedrington.
 - Shawna Henthorn presented a memo explaining the history of the request. The request was for a 38 foot driveway and the maximum allowed per City Ordinance is 24 feet for residential properties. Ms. Henthorn advised that the driveways in the same subdivision that currently exceeded 24 feet have no permit application on file from past years. City Ordinance and IDOT regulations state the maximum width is 24 feet. Shawna is recommending a denial to the appeal. Commissioner Adleman is recommending 32 feet, but Mayor Fitzgerald stated that the zoning codes would have to be changed. Brandon Boggs advised that 24 feet is the standard from IDOT policy. The City's Code would need to be reviewed in the future for approval of a change to the ordinances for driveways. Commissioner Adleman motioned to approve a 32 foot driveway at 5819 Reston Drive and seconded by Commissioner Morse. Roll call vote is 4 ayes with Commissioner Prentice absent.

NEW BUSINESS:

1. Discussion and/or Motion Items:
 - a. Discuss/Approve Ordinance Number 2929 Removing Chapter 2, Article III Officers and Employees, Division 11, Cleaning Personnel, from the Code of Ordinances. Commissioner Hedrington made a motion to Discuss/Approve Ordinance Number 2929 Removing Chapter 2, Article III Officers and Employees, Division 11, Cleaning Personnel, from the Code of Ordinances and Commissioner Morse seconded the motion. Roxanne Sosnowski advised that the information contained in the Ordinance is outdated language and is no longer needed in the Code of Ordinances. Roll call vote is 4 ayes with Commissioner Prentice absent.
 - b. Discuss/Approve Ordinance Number 2930 Amending Section 34-134 of the Code of Ordinances of the City of South Beloit Regarding Code Enforcement Hearing Division Definitions. Commissioner Morse made a motion to Discuss/Approve Ordinance Number 2930 Amending Section 34-134 of the Code of Ordinances of the City of South Beloit Regarding Code Enforcement Hearing Division Definitions and Commissioner Hedrington

seconded the motion. Roxanne Sosnowski presented and advised that the purpose was to amend the definition of the code enforcement officer. Roll call vote is 4 ayes with Commissioner Prentice absent.

- c. Discuss/Approve Resolution Number 6729 Approving a Contract with the Winnebago County Health Department for Tobacco Enforcement Program Services. Commissioner Adleman made a motion to Discuss/Approve Resolution Number 6729 Approving a Contract with the Winnebago County Health Department for Tobacco Enforcement Program Services and Commissioner Morse seconded. Chief Truman presented the Resolution and advised that it is an annual contract to continue partnership with the Winnebago County Health Department. Roll call vote is 4 ayes with Commissioner Prentice absent.
- d. Discuss/Approve Resolution Number 6730 Authorizing Solicitation of Public Bids for Crack Sealing on Various Asphalt Roadways within the City of South Beloit. Commissioner Morse made a motion to Discuss/Approve Resolution Number 6730 Authorizing Solicitation of Public Bids for Crack Sealing on Various Asphalt Roadways within the City of South Beloit and Commissioner Hedrington seconded. Brandon Boggs presented that with the 1% sales tax money, the city approved striping projects to authorize Fehr Graham to advertise bids for Crack Sealing Program. There have been bids for Crack Sealing Roadways but no bids for striping. There will be advertising for local contractors to bid with a set budget amount. A list of roads will be set and continued to be completed with a future program. Roll call vote is 4 ayes with Commissioner Prentice absent.
- e. Discuss/Approve Resolution Number 6731 Approving the Amendment to the Owner-Engineer Agreement for Professional Services from Fehr Graham regarding Illinois Environmental Protection Agency. Commissioner Adleman made a motion to Discuss/Approve Resolution Number 6731 Approving the Amendment to the Owner-Engineer Agreement for Professional Services from Fehr Graham regarding Illinois Environmental Protection Agency and seconded by Commissioner Hedrington. Brandon Boggs presented that the IEPA came out with their final funded project list. The city didn't move from the draft list to the final list. We were not approved for funding. Brandon has presented a proposal for an updated Asset Management Plan to raise the score needed to possibly be approved for funding in the future. This plan will recommend maintenance procedures as well. This could help with future grants and increase the score from the IEPA. Roll call vote is 4 ayes with Commissioner Prentice absent.
- f. Discuss/Approve Resolution Number 6732 Approving Second Amendment to the Public-Private Partnership Agreement with Metro Paramedic Services, Inc. Commissioner Adleman made a motion to Discuss/Approve Resolution Number 6732 Approving Second Amendment to the Public-Private Partnership Agreement with Metro Paramedic Services, Inc. and seconded by Commissioner Morse. Roxanne Sosnowski presented that this agreement would allow for full-time Metro Employees to apply to the City to be Part-time employees at the fire department. Roll call vote is 4 ayes with Commissioner Prentice absent.
- g. Discuss/Approve Resolution Number 6733 Authorizing the Appointment of Trustee to the Police Pension Board. Commissioner Hedrington made a motion to Discuss/Approve Resolution Number 6733 Authorizing the Appointment of Trustee to the Police Pension Board and seconded by Commissioner Morse. Roll call vote is 4 ayes with Commissioner Prentice absent.
- h. Discuss/Approve Resolution Number 6734 to Re-Appoint Members to the South Beloit Library Board. Commissioner Adleman made a motion to Discuss/Approve Resolution Number 6734 to Re-Appoint Members to the South Beloit Library Board and seconded by Commissioner Hedrington. Voice vote carried the motion with Commissioner Prentice Absent.
- i. Discuss/Approve Resolution Number 6735 Approving an Agreement for Professional Services with Fehr Graham for Preparation of an Illinois Transportation Enhancement Program Grant Application. Commissioner Adleman made a motion to Discuss/Approve Resolution Number 6735 Approving an Agreement for Professional Services with Fehr Graham for Preparation of an Illinois Transportation Enhancement Program Grant

Application and seconded by Commissioner Hedrington. Brandon Boggs presented the proposal for the ITEP Grant through the State of Illinois. The application is due October, 2026. Roll call vote is 4 ayes with Commissioner Prentice absent.

- j. Discuss/Retro-Approval of the hiring of Kyle McIntyre as a Part-Time Firefighter/EMT at an hourly rate of \$19.00 per hour. Commissioner Morse made a motion to Discuss/Retro-Approval of the hiring of Kyle McIntyre as a Part-Time Firefighter/EMT at an hourly rate of \$19.00 per hour and seconded by Commissioner Adleman. Voice vote carried the motion with Commissioner Prentice absent.
- k. Discuss/Approve the hiring of Juan Noguera as a Part-time Firefighter/EMT at an hourly rate of \$19.00 per hour. Commissioner Morse made a motion to Discuss/Approve the hiring of Juan Noguera as a Part-time Firefighter/EMT at an hourly rate of \$19.00 per hour and seconded by Commissioner Adleman. Voice vote carried the motion with Commissioner Prentice absent.
- l. Discuss/Approve the hiring of Joshua Way as a Part-time Firefighter/EMT at an hourly rate of \$19.00 per hour. Commissioner Morse made a motion to Discuss/Approve the hiring of Joshua Way as a Part-time Firefighter/EMT at an hourly rate of \$19.00 per hour and seconded by Commissioner Adleman. Voice vote carried the motion with Commissioner Prentice absent.
- m. Discuss/Approve the hiring of Grace Reza as a Part-Time Firefighter/EMT at an hourly rate of \$19.00 per hour. Commissioner Morse made a motion to Discuss/Approve the hiring of Grace Reza as a Part-Time Firefighter/EMT at an hourly rate of \$19.00 per hour and seconded by Commissioner Adleman. Voice vote carried the motion.
- n. Discuss/Approve the hiring of Chris McElhinney as a Part-time Firefighter/Paramedic at an hourly rate of \$24.00 per hour. Commissioner Morse made a motion to Discuss/Approve the hiring of Chris McElhinney as a Part-time Firefighter/Paramedic at an hourly rate of \$24.00 per hour and seconded by Commissioner Adleman. Voice vote carried the motion.
- o. Discuss/Approve the hiring of Justin Mayton as a Part-time Firefighter/Paramedic at an hourly rate of \$24.00 per hour. Commissioner Morse made a motion to Discuss/Approve the hiring of Justin Mayton as a Part-time Firefighter/Paramedic at an hourly rate of \$24.00 per hour and Commissioner Adleman seconded. Voice vote carried the motion.
- p. Discuss/Approve the hiring of Ken Schwartz as a Part-time Firefighter/Paramedic at an hourly rate of \$24.00 per hour. Commissioner Morse made a motion to Discuss/Approve the hiring of Ken Schwartz as a Part-time Firefighter/Paramedic at an hourly rate of \$24.00 per hour and Commissioner Adleman seconded. Voice vote carried the motion.

EXECUTIVE SESSION:

At 6:02 p.m. on a motion made by Commissioner Adleman the council approved going into Executive Session. Commissioner Morse seconded the motion. The purpose of Executive Session is to:

- 1. Discuss Pending Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting as provided by 5 ILCS 120/2 (c)(11) of the Illinois Open Meetings Act .
- 2. Discuss the setting of a price for sale or lease of property owned by the public body as provided by 5 ILCS 120/2 (c)(6) of the Illinois Open Meetings Act.

RECONVENE TO OPEN SESSION: Entered open session at 6:18 p.m.

ROLL CALL: Roll call showed all members previously at the meeting at the reconvening of the meeting.

NEW BUSINESS CONTINUED:

- a. Discuss/Approve Ordinance Number 2931 Approving Contract for Purchase and Sale of Real Property Commonly Known as 731 Wheeler Avenue with PIN 04-05-380-013. Commissioner Hedrington made a motion to discuss/approve Ordinance Number 2931 Approving Contract for Purchase and Sale of Real

Property Commonly Known as 731 Wheeler Avenue with PIN 04-05-380-013. Commissioner Morse seconded the motion. Roll call vote showed all ayes.

ADJOURN: At 6:30 p.m. on a motion by Commissioner Adleman made and seconded by Commissioner Hedrington. Voice vote carried the motion.