

CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
January 3, 2023

CALL TO ORDER: 5:00 pm, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Morse, Prentice, and Mayor Fitzgerald. Commissioner Hedrington was absent.
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
City Clerk Tracy Patrick recorded the minutes
Department Heads in attendance:
WWTP Superintendent Jeff Reiningger
Street Superintendent Steve Haas
Police Chief Adam Truman
Fire Chief Jason Griffin
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Police and Fire Chaplin, Dan Herman delivered the invocation.

APPROVE AGENDA: Commissioner Adleman made a motion to amend the agenda to move item a. under New Business to just after Public Comment. Commissioner Morse second the motion. Voice vote carried the motion. Commissioner Prentice made a motion to approve the agenda as amended second by Commissioner Adleman. Voice vote carried the motion.

PUBLIC COMMENT: None.

NEW BUSINESS:
a. Clerk Patrick administered the oath of office to Stephen Hogan as a Police Officer

APPROVAL OF MINUTES:
1. Commissioner Prentice made a motion to approve the Minutes of the Regular Council Meeting held on December 19, 2022, the minutes of the Special Council Meeting held on November 14, 2022, and the Minutes of the Public Hearing held on December 19, 2022. Commissioner Morse second the motion. Voice vote carried the motion.

REPORT OF OFFICERS:
1. Finance:
Commissioner Morse made a motion to approve the claims to be paid from December 17-30, 2022 in the amount of \$190,697.02. Commissioner Adleman second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Hedrington.
2. Attorney Report:
3. Reports:
City Administrator Report and Staff Report
Accounts and Finance-Commissioner Ryan Adleman
Health & Public Safety-Commissioner Ken Morse
Streets & Public Improvement-Commissioner Brian Hedrington
Public Properties-Commissioner Courtney Prentice
Mayor-Tom Fitzgerald

ORDINANCES-SECOND READ:

- a. Commissioner Morse made a motion to approve Ordinance 2723 amending Section 38-112 Inspections of Chapter 38 Fire Prevention and Protection of the City's Code of Ordinances Passing Charges for Third-Party Inspections and Plan Review to Developers. Commissioner Adleman second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Hedrington.

RESOLUTIONS:

- a. Commissioner Adleman made a motion to approve Resolution 6402 for MOU with ISP for Computerized Hot File database access for Automatic License Plate Reader. Commissioner Morse second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Hedrington.
- b. Commissioner Morse made a motion to approve Resolution 6403 IGA Invoice with City of Beloit for Shirland/South Eighth St Concrete Panel Replacement. Commissioner Adleman second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Hedrington.
- c. Commissioner Adleman made a motion to approve Resolution 6404 for an amendment to Statement of Work with Civic Plus. Commissioner Prentice second the motion. Attorney Sosnowski explained this is regarding updating the City's Code of Ordinances. Commissioner Adleman asked Administrator Hoppes to look in to the cost for adding the agenda and live meetings options to the package. Administrator Hoppes will provide pricing after contacting Civic Plus. Roll call vote showed 4 ayes and 1 absent by Commissioner Hedrington.

NEW BUSINESS
CONTINUED:

- b. Commissioner Adleman made a motion to approve IDOT Statewide Planning & Research Grant Application status update. Commissioner Morse second the motion. Administrator Hoppes explained that previously Council approved and signed an agreement with Winnebago County, the Village of Winnebago, and Rockford Township for a Statewide Planning and Research Funds (SPR) grant. The grant was awarded at 100%. There will be no cost to the City. Next steps will be staff working with Winnebago County to gather and identify information for the research analysis. There is a long-term option to add additional layers to Wingis that may cost if the City so chooses to add at a later time. Roll call vote showed 4 ayes and 1 absent by Commissioner Hedrington.
- c. Commissioner Adleman made a motion to approve Employment Agreement for Sonya Hoppes. Commissioner Morse second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Hedrington.
- d. Commissioner Prentice made a motion to approve Employment letter to Joanna Harris for Administrative Records Clerk at \$18.00/hour. Commissioner Morse second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Hedrington.

UNFINISHED BUSINESS:

- a. Commissioner Adleman made a motion to approve Offer of Employment Letter for Ryan Radke. Commissioner Morse second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Hedrington.

MISCELLANEOUS
LICENSES & PERMITS:

1. Tattoo Artist Licenses:
 - a. Rosella Stevens
 - b. Jeffery Welton

Commissioner Adleman made a motion to approve all licenses second by Commissioner Prentice. Voice vote carried the motion.

EXECUTIVE SESSION:

At 5:50 pm on a motion made by Commissioner Prentice the council approved going into Executive Session. Commissioner Adleman second the motion. The purpose of Executive Session is to:

1. Discuss personnel issues as provided by 5 ILCS 120/2 (c)(1) of the Illinois Open Meetings Act

RECONVENE TO
OPEN SESSION:

At 5:39 pm.

ROLL CALL:

Roll call showed all members previously at the meeting at the reconvening of the meeting.

ADJOURN:

At 5:39 pm on a motion made by Commissioner Adleman second by Commissioner Prentice. Voice vote carried the motion.

Mayor

City Clerk

Approved: