CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
April 20, 2026

CALL TO ORDER: 5:00 pm, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Hedrington, Morse, Prentice, and Mayor Fitzgerald.
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
City Clerk Megan Reff recorded the minutes
Department Heads in attendance:
Police Sgt. Dan Roggenbuck
Fire Chief Brian Kunce
Waste Water Superintendent Jeff Reininger
Street Superintendent Steve Haas
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Paster Dan Herman delivered the invocation.

APPROVE AGENDA:

Mayor Fitzgerald advised that the agenda would be amended item number 1 under Executive Session "Review closed session minutes including semi-annual review of closed session minutes pursuant to 5 ILCS 120/2(c)(21) of the Illinois Open Meetings Act. Commissioner Prentice made a motion to approve the agenda as revised. Commissioner Adleman second the motion. Voice vote carried the motion.

PUBLIC COMMENT:

Adam ElBrichi spoke at public comment. He seeks to provide a nature and safe for the environment fertilizer that are made from ingredients within the United States. They seek to open a lab in South Beloit to start the very beginning of production. They had some bumps in the last meeting that they were painted as being a nuisance to the City with the smell. There is no basis on the science for this perception. There is not really a smell as the ingredients are all sugar and fish.

APPROVAL OF MINUTES:

1. Commissioner Adleman made a motion to approve the Minutes of the Regular Council Meeting held on April 6, 2026. Commissioner Morse second the motion. Voice vote carried the motion.

REPORT OF OFFICERS:

1. Finance
   Commissioner Adleman made a motion to approve the claims to be paid from April 4 – April 17, 2026 in the amount of $334,749.59. Commissioner Morse seconded the motion. Roll Call Vote showed 5 ayes.

2. Attorney Report: - None.

3. Reports:
   City Administrator Report and Staff Quarterly Report

- City Administrator Sonya Hoppes provided an update to Council regarding the work completed at Eastern Avenue, strategic planning status, update on staffing in City Hall.
- Don Elliott provided an update of quarterly finance report to the City Council. Don Elliott advised that the auditors are due in the following week.

Accounts & Finance-Commissioner-Ryan Adleman
Public Health & Safety-Commissioner-Ken Morse
Streets & Public Improvements-Commissioner Brian Hedrington
Public Properties-Commissioner-Courtney Prentice
Mayor-Tom Fitzgerald

NEW BUSINESS:

1. Discussion and/or Motion Items:
   a. Discuss/Approve Motion to Reconsider Ordinance Number 2908. Commissioner Morse made a motion to reconsider Ordinance Number 2908 Approving A Special Use Permit to Allow for the Production of Soil Additives and Amendments and Wholesale Distribution thereof in the Commercial Retail (CR) District, located at 290 Elmwood Avenue, South Beloit, Illinois. Commissioner Prentice seconded the motion. Roll call vote showed 3 ayes and 2 nays with Commissioner Hedrington and Commissioner Adleman voting nay.
   Commissioner Prentice made a motion to lay over the reconsideration of Ordinance Number 2908 to the May 4, 2026 City Council Meeting. Commissioner Morse Seconded the motion. Roll call vote showed 3 ayes and 2 nays with Commissioner Hedrington and Commissioner Adleman voting nay.
   b. Discuss/Approve Ordinance Number 2912 Amending the Code of Ordinances to Add Section 50-38 Regarding the Administrative Records Clerk of the Police Department. Commissioner Adleman made a motion to discuss/approve Ordinance Number 2912 Amending the Code of Ordinances to Add Section 50-38 Regarding the Administrative Records Clerk of the Police Department. Commissioner Morse seconded the motion. Attorney Laura Goding advised the Council that this Ordinance to allow for Administrative Records Clerk to serve as the FOIA Officer for the Police Department. Roll call vote showed 5 ayes.
   c. Discuss/Approve Resolution Number 6699 Approving an Interagency Agreement for the Purpose of the Noncriminal Justice/Private Contractor Providing the Administration of Criminal Justice Service to the City. Commissioner Adleman made a motion to discuss/approve Resolution Number 6699 Approving an Interagency Agreement for the Purpose of the Noncriminal Justice/Private Contractor Providing the Administration of Criminal Justice Service to the City. Commissioner Morse Seconded the motion. Chief Truman advised the Council that the County was moving away from a program called Digiticket that scheduled and issued tickets within the County and were moving over to a program called Quicket Solutions for these services. Roll call vote showed 5 ayes.
   d. Discuss/Approve Resolution Number 6700 Approving the Purchase of Personal Protective Equipment for the City of South Beloit Fire Department. Commissioner Adleman made a motion to discuss/approve Resolution Number 6700 Approving the Purchase of Personal Protective Equipment for the City of South Beloit Fire Department. Commissioner Morse seconded the motion. Chief Kunce advised the Council that the purpose of the resolution was for the purchase of 11 sets of equipment from Fire Service , Inc. Roll call vote showed 5 ayes.
   e. Discuss/Approve Resolution Number 6701 Authorizing the Appointment of Megan Reff as Trustee to the Fire Pension Board. Commissioner Morse made a motion to discuss/approve Resolution Number 6701 authorizing the appointment of Megan Reff as Trustee to the Fire Pension Board. Commissioner Prentice seconded the motion. Roll call vote showed 5 ayes.
   f. Discuss/Approve Resolution Number 6702 Approving the Pre-Purchase of Technical Support from Entre Computer Solutions. Commissioner Morse made a motion to discuss/approve Resolution Number 6702 Approving the Pre-Purchase of Technical Support from Entre Computer Solutions. Commissioner Prentice seconded the motion.

City Administrator Hoppes advised the Council that this was for a pre-purchase of technical support for IT Services for the city which are being allocated to the different departments within the City. Roll call vote showed 5 ayes.

g. Discuss/Approve the Revised Offer of Employment for Jennifer Robinson at a rate of $22.00 per hour as Utility Billing Clerk with new duties including the primary responsibility for the City's software provider Tyler Technologies effective April 20, 2026. Commissioner Adleman made a motion to discuss/approve the revised offer of employment for Jennifer Robinson. Commissioner Morse seconded the motion. City Administrator Hoppes advised that Jennifer would be responsible for training all new employees on Tyler Technologies. Roll call vote showed 5 ayes.
h. Discuss/Retro-Approve the hiring of Cesar Medina at a rate of $16.50 per hour as a Full-Time Office Assistant. Commissioner Adleman made a motion to Discuss/Retro-Approve the hiring of Cesar Medina. Commissioner Prentice seconded the motion. Roll call vote showed 5 ayes.
i. Discuss/Approve the hiring of Ethan Morgan at a rate of $15.00 per hour as a Part-Time Parks Seasonal Employee. Commissioner Morse made a motion to discuss/approve the hiring of Ethan Morgan. Commissioner Adleman seconded the motion. Steve Haas advised that this was the first of four hires for seasonable help for the season. Roll call vote showed 5 ayes.

EXECUTIVE SESSION:

At 6:05 p.m. on motion made by Commissioner Adleman, Council approved going into Executive Session. Commissioner Hedrington seconded the motion. The Purpose of Executive Session is to:

1. Discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity as provided by 5 ILCS 120/2(c)(1) of the Open Meetings Act.

RECONVENE TO OPEN SESSION:

At 6:25 P.M.

ROLL CALL:

Roll call showed all members previously at the meeting at the onset of the meeting.

ORDER OF BUSINESS:

None.

ADJOURN:

At 6:26 P.M. on a Motion by Commissioner Adleman, seconded by Commissioner Prentice. Voice vote carried the motion.